

These simple guidelines are what keep the Welch School of Piano Studio running smoothly and effectively, and ensure that all students receive the equal attention they deserve.

### Lesson Schedule

- One weekly lesson for students ages 3-17. Lessons are scheduled at a mutually agreed time when the student begins lessons, and at the commencement of each academic year thereafter.
- If a student/parent wishes to change their lesson time mid-year this can be discussed on a case-by-case basis. I cannot guarantee a schedule change in the middle of the year. In respect to your time, lessons will start and finish at the same time each week.
- Tuition also includes up to 4 concert opportunities per year

### Missed Lessons

- If a student will be missing their lesson for any reason they should inform me by text or email, with as much notice as possible so that we can organize an online lesson.
- In the case of inclement weather or shelter in home orders, lessons will be done online via Zoom/Skype/Facetime.
- There are two make up lesson days per semester (Nov. 16, Dec. 5/Apr. 24, May 8). If an online lesson cannot be held, students have the option to sign up for the make up lesson days. Note: These lessons are not a regular repertoire lesson; these lessons will reinforce concepts learned throughout the year.

### Tuition Payments

- Payments will be made at or before the first lesson of each month. Late payments will incur a 10% late fee. Cash, Checks and Cash Apps (Venmo, Paypal, SquareCash, and GooglePay) are accepted.
- Tuition is a flat monthly rate
- A non-refundable enrollment fee of \$30 per student is due upon enrollment each year. This holds your spot in the studio and covers the initial cost of books and materials.
- Students will need to purchase method books and music on occasion throughout the year. Books may be purchased from the studio. Additional event fees may be required for festivals, competitions and other performance events.
- Students should plan to commit to lessons for the full school year. If unforeseen circumstances require a student to terminate lessons mid-year, one month's paid notice is required to end lessons.